



**INFORMATION IMPACT  
International, Inc.**

**Position Description  
Posting Date: February 10, 2009  
Closing Date: December, 2009**

<http://www.infoimpact.com/jobpostingcenter.cfm>

**Job Title: Data Quality Analyst**

**Company: Aera Energy, LLC**

**Location: Bakersfield, CA**

**Contact: <http://www.aeraenergy.com/WorkingFor/wf-PositionsAvailable.htm>**

Please send the completed documents (at bottom) and your resume to: [jobs@aeraenergy.com](mailto:jobs@aeraenergy.com).

**Position Key Deliverables:**

- Data quality internal consulting services
- Great business processes that use and provide quality data

**Position Roles and Responsibilities**

- Serve as information quality resource to Aera engineering, operations, maintenance and support teams.
- Assist individuals and teams in the resolution of data quality problems.
- Participate in data quality improvement projects:
  - Analyze current work processes to identify opportunities to improve data quality
  - Develop improvement plans. Lead their implementation.
  - Establish processes to measure and sustain the gains.
- Assist in the identification, sharing and adoption of information quality best practices.
- Document and implement processes to assess and monitor data quality levels.
- Provide JIT training on data quality principles, best practices and tools.
- Proactively keep abreast of information quality industry standards and best practices.
- Develop and engage a network of internal data quality advocates, in order to increase data quality skills throughout the company.

## **Critical Skills/Knowledge:**

- Proven data quality and continuous improvement skills. Practical experience with data quality principles and methodologies.
- Track record in conducting successful data quality improvement projects.
- System thinker. Solid understanding of the interplay of People, Process and Technology in the effectiveness of IT solutions.
- Lean or six-sigma experience a plus.
- Must be able to act interdependently and take a proactive approach to process improvement.
- Must enjoy and be very strong in the following areas: analysis, root-cause problem-solving, process mapping skills, dealing with ambiguity.
- Excellent communication and listening skills. Strong organizational and team skills. Proven ability to lead and influence others.
- Great technical writing skills.
- Basic knowledge of oil and gas production operations a plus.
- Able to use functional and process expertise to contribute to the success of the business
- Business analyst, data analyst or auditor experiences a plus.
- Familiarity with the work of Larry English, Tom Redman or Richard Wang.
- Broad exposure to the Zachman Framework and to the principles of Enterprise Architecture a plus.
- Commitment to quality.

**Experience/Business Accomplishments Required for this Position:**

- Demonstrated track record in the above.

To be considered for this opportunity, please do the following:

- 1) [Complete the Application for Employment](#)
- 2) Complete the Voluntary Equal Opportunity Form (optional)
- 3) Complete the Disclosure and Authorization to Obtain Information
- 4) Attach your resume. Failure to submit an employment application, signed Disclosure and Authorization Form to Obtain Information and your resume by the posting's closing date will result in you not being considered for this position.

Please send the completed documents and your resume to: [jobs@aeraenergy.com](mailto:jobs@aeraenergy.com).

**We look forward to hearing from you.**

**Aera is committed to Equal Employment Opportunity**